



**BookIt.com**  
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## Letter of Authorization

To:	From: Reservation Authorization Dept
Fax Num:	Fax Num: 850.236.2054
Phone Num:	Phone Num: 850.234.8887
Date:	Pages:

**Instructions:**

Please fill out this form and return by fax along with a legible copy of the front and back of your credit card and a copy of identification (ex. driver's license)

I, (Cardholders Name) \_\_\_\_\_, hereby authorize the following charge to my credit card:

Credit Card Num:			
Expiration Date:		Security Code:	
Name on Card			
Phone Num:			
Billing Address:			

**Charges**

<input type="checkbox"/> Charge total amount now. Total Due: \$			
OR			
<input type="checkbox"/> Charge in payment plan			
	Payment 1: \$	Date:	
	Payment 2: \$	Date:	
	Payment 3: \$	Date:	

**Hotel Information**

Booking Id: <small>(if applicable)</small>	Confirmation Num:
Name on Reservation:	
Arrival Date:	Departure Date:
Hotel:	

Signature